# Subpart 8.6 - Acquisition from Federal Prison Industries, Inc.

Parent topic: Part 8 - Required Sources of Supplies and Services

#### 8.601 General.

- (a) Federal Prison Industries, Inc. (FPI), also referred to as UNICOR, is a self-supporting, wholly owned Government corporation of the District of Columbia.
- (b) FPI provides training and employment for prisoners confined in Federal penal and correctional institutions through the sale of its *supplies* and services to Government agencies (<u>18 U.S.C.</u> 4121-4128).
- (c) FPI diversifies its *supplies* and services to minimize adverse impact on private industry.
- (d) *Supplies* manufactured and services performed by FPI are listed in the FPI Schedule, which can be accessed at <a href="http://www.unicor.gov">http://www.unicor.gov</a> or by submitting a written request to Federal Prison Industries, Inc., Department of Justice, Washington, DC 20534.
- (e) Agencies are encouraged to purchase FPI *supplies* and services to the maximum extent practicable.

# 8.602 Policy.

- (a) In accordance with  $\underline{10~U.S.C.~3905}$  and Section 637 of Division H of the Consolidated Appropriations Act, 2005 (Pub. L. 108-447) ( $\underline{18~U.S.C.~4124}$  note), and except as provided in paragraph (b) of this section, agencies  $\underline{shall}$ -
- (1) Before purchasing an item of supply listed in the FPI Schedule, conduct *market research* to determine whether the FPI item is comparable to *supplies* available from the private sector that best meet the Government's needs in terms of price, quality, and time of delivery. This is a unilateral determination made at the discretion of the *contracting officer*. The arbitration provisions of  $\underline{18}$   $\underline{\text{U.S.C. 4124(b)}}$  do not apply.
- (2) Prepare a written determination that includes supporting rationale explaining the assessment of price, quality, and time of delivery, based on the results of *market research* comparing the FPI item to *supplies* available from the private sector.
- (3) If the FPI item is comparable, purchase the item from FPI following the ordering procedures at  $\frac{\text{http://www.unicor.gov}}{\text{http://www.unicor.gov}}$ , unless a waiver is obtained in accordance with 8.604; and
- (4) If the FPI item is not comparable in one or more of the areas of price, quality, and time of delivery-
- (i) Acquire the item using-
- (A) Competitive procedures (e.g., the procedures in 6.102, the set-aside procedures in subpart 19.5,

or competition conducted in accordance with part 13); or

- (B) The fair opportunity procedures in  $\underline{16.505}$ , if placing an order under a multiple award delivery-order contract;
- (ii) Include FPI in the *solicitation* process and consider a timely *offer* from FPI for award in accordance with the item description or specifications, and evaluation factors in the *solicitation*-
- (A) If the solicitation is available through the Governmentwide point of entry (Contract Opportunities at SAM.gov), it is not necessary to provide a separate copy of the solicitation to FPI;
- (B) If the solicitation is not available through Contract Opportunities at  $\underline{SAM.gov}$ , provide a copy of the solicitation to FPI;
- (iii) When using a multiple award schedule issued under the procedures in <u>subpart 8.4</u> or when using the fair opportunity procedures in <u>16.505</u>-
- (A) Establish and communicate to FPI the item description or specifications, and evaluation factors that will be used as the basis for selecting a source, so that an *offer* from FPI can be evaluated on the same basis as the contract or schedule holder; and
- (B) Consider a timely *offer* from FPI;
- (iv) Award to the source offering the item determined by the agency to provide the *best value* to the Government; and
- (v) When the FPI item is determined to provide the *best value* to the Government as a result of FPI's response to a competitive *solicitation*, follow the ordering procedures at <a href="http://www.unicor.gov">http://www.unicor.gov</a>.
- (b) The procedures in paragraph (a) of this section do not apply if an exception in 8.605(b) through (g) applies.
- (c) In some cases where FPI and an AbilityOne participating nonprofit agency produce identical items (see <u>8.603</u>), FPI grants a waiver to permit the Government to purchase a portion of its requirement from the AbilityOne participating nonprofit agency. When this occurs, the portion of the requirement for which FPI has granted a waiver-
- (1) *Shall* be purchased from the AbilityOne participating nonprofit agency using the procedures in subpart 8.7; and
- (2) Shall not be subject to the procedures in paragraph (a) of this section.
- (d) Disputes regarding price, quality, character, or suitability of *supplies* produced by FPI, except for determinations under paragraph (a)(1) of this section, are subject to arbitration as specified in  $\underline{18}$   $\underline{\text{U.S.C. }4124}$ . The statute provides that the arbitration *shall* be conducted by a board consisting of the Comptroller General of the *United States*, the Administrator of General Services, and the President, or their representatives. The decisions of the board are final and binding on all parties.

## 8.603 Purchase priorities.

FPI and nonprofit agencies participating in the AbilityOne Program under 41 U.S.C. chapter 85,

Committee for Purchase from People Who Are Blind or Severely Disabled (see <u>subpart 8.7</u>) may produce identical *supplies* or services. When this occurs, ordering offices *shall* purchase *supplies* and services in the following priorities:

- (a) Supplies.
- (1) Federal Prison Industries, Inc. (41 U.S.C. 8504).
- (2) AbilityOne participating nonprofit agencies.
- (3) Commercial sources.
- (b) Services.
- (1) AbilityOne participating nonprofit agencies.
- (2) Federal Prison Industries, Inc., or commercial sources.

### **8.604** Waivers.

FPI *may* grant a waiver for purchase of *supplies* in the FPI Schedule from another source. FPI waivers ordinarily are of the following types:

- (a) General or blanket waivers issued when classes of supplies are not available from FPI.
- (b) Formal waivers issued in response to requests from offices desiring to acquire, from other sources, *supplies* listed in the FPI Schedule and not covered by a general waiver. Agencies *shall* process waiver requests in accordance with the procedures at <a href="http://www.unicor.gov">http://www.unicor.gov</a>.

# 8.605 Exceptions.

Purchase from FPI is not mandatory and a waiver is not required if-

(a)

- (1) The *contracting officer* makes a determination that the FPI item of supply is not comparable to *supplies* available from the private sector that best meet the Government's needs in terms of price, quality, and time of delivery; and
- (2) The item is acquired in accordance with 8.602(a)(4);
- (b) Public exigency requires immediate delivery or performance;
- (c) Suitable used or excess *supplies* are available;
- (d) The supplies are acquired and used outside the United States;

- (e) Acquiring listed items totaling \$3,500 or less;
- (f) Acquiring items that FPI *offers* exclusively on a competitive (non-mandatory) basis, as identified in the FPI Schedule; or
- (g) Acquiring services.

## 8.606 Evaluating FPI performance.

Agencies *shall* evaluate FPI contract performance in accordance with <u>subpart 42.15</u>. Performance evaluations do not negate the requirements of 8.602 and 8.604, but they *may* be used to support a waiver request in accordance with 8.604.

#### 8.607 Performance as a subcontractor.

Agencies *shall* not require a contractor, or subcontractor at any tier, to use FPI as a subcontractor for performance of a contract by any means, including means such as-

- (a) A *solicitation* provision requiring a potential contractor to *offer* to make use of FPI *supplies* or services;
- (b) A contract specification requiring the contractor to use specific *supplies* or services (or classes of *supplies* or services) offered by FPI; or
- (c) Any contract modification directing the use of FPI supplies or services.

# 8.608 Protection of classified and sensitive information.

Agencies shall not enter into any contract with FPI that allows an inmate worker access to any-

- (a) Classified data;
- (b) Geographic data regarding the location of-
- (1) Surface and subsurface infrastructure providing communications or water or electrical power distribution;
- (2) Pipelines for the distribution of natural gas, bulk petroleum products, or other commodities; or
- (3) Other utilities; or
- (c) Personal or financial information about any individual private citizen, including information relating to such person's real property however described, without the prior consent of the individual.